



Family Payment Arrangements 2025

Grade 3/ 4

Dear Parent/Carer

Nicholson Primary School is looking forward to another great year of teaching and learning and would like to advise you of Nicholson Primary School's voluntary financial contributions for 2025.

Nicholson Primary School makes every effort to keep the cost of items and activities to a minimum and affordable for all families.

Schools provide students with free instruction to fulfil the standard Victorian Curriculum and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students.

This financial support ensures that we can continue to provide and maintain the wide range of subjects, special curriculum experiences, specialist programs, digital learning opportunities which include purchasing of laptops and iPads. It also allows the school to improve and maintain the buildings and grounds.

Curriculum contribution items –

There are two options open to parents

1. Through the school in a bulk order which will save on costs. They will then be assigned to the classes where the teacher will be responsible for distributing the materials to the students. This will enable the teacher to better manage the supplies and prevent loss of materials.
2. Parents purchase independently.

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

Yours sincerely,

Sue Clague
Principal

Martin Potts
School Council President

FEE SCHEDULE

Please find the itemised list of support items and activities that help deliver fundamental curriculum or subject learning for your child.

Curriculum Contributions

	Amount
My Useful Word Book	
Staedtler LumoColour Whiteboard Markers Bullet Black	
Faber Castell HB Graphite Pencils	
Faber Castell Connector Pens Assorted Colours Pk 12	
Faber Castell Classic Colours Coloured Pencils Pk 12	
Faber Castell Eraser PVC Free Large with Sleeve	
Maped Shaker Sharpener 2hole	
Wooden Ruler 30cm CM/MM	
Artline 577 Whiteboard Marker & Magnetic Eraser	
Writer Premium A4 64p 14mm Dotted Thirds & Red Margin	
A4 Exercise Book 48p 10mm Grid	
Best Buddies Mini Scrapbook 160 X 240mm 100gsm 64p	
Best Buddies Scrapbook 335 X 245mm 100gsm 64p	
Westcott Kleenearth 7inch Scissors black handle	
Home Reading Diary	
UHU Glue Stick 40g	
Marbig Name PVC Pencil Case 345 X 165mm	
Marbig Polypick Wallet Foolscap	
<u>CURRICULUM CONTRIBUTIONS LISTED ABOVE</u>	\$105.00
<u>CONSUMABLES</u>	
Consumables for Integrated Studies eg. Cultural Studies, STEM	\$25.00
Consumables for Literacy and Numeracy eg. cover paper, kinder squares, tape	\$30.00
Consumables for Art, eg clay, materials, paint, oil pastels, cardboard, etc	\$47.00
<u>SUBSCRIPTIONS</u>	
Student Insurance (This is purchased as a whole school policy).	\$10.00
MARC Van	\$22.00
Digital Learning – Reading Eggs Subscription	\$21.00
TOTAL	\$260.00

Financial Support for Families

Nicholson Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund for those who meet the criteria (CSEF)
- we can offer instalments/payment plans

If you are experiencing any financial difficulty with payment, or would like to confidentially discuss alternative payment arrangements please contact:

Sue Clague (Principal)

Sally Markum (Business Manager)

Ph: 03 5156 8220

Email: nicholson.ps@education.vic.gov.au

Payment Methods

Cash - either in person or by placing money in an envelope delivered to the office.

BPAY –Biller Code 87361
Reference BPAY reference here (contact office for your reference number if unknown)

Centrepay – for those families who receive a payment from Centrelink, a payment plan can be set up to have regular amounts debited from your payment and credited against your family statement. Payments can be for any amount and as often as families wish to pay.

For further information on the Department’s Parent Payment Policy please visit the following:
<https://www2.education.vic.gov.au/pal/parent-payment/policy>

Extra-Curricular items and Activities

Nicholson Primary School offers a range of optional items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

Items and Activities	Amount
<i>Camps and excursions as scheduled throughout 2024. The cost of these excursions will be advised throughout the year.</i>	<i>To be advised</i>
Swimming	Estimate \$150.00
Grade 3/4 Camp to Camp Coolamatong (Date to be confirmed)	Estimate \$300.00
<i>Other optional excursions to be scheduled</i>	

PLEASE NOTE:

***Additional programs are considered part of the curriculum however, should you choose not pay for them your child will not be able to participate.**

Other Contributions

Nicholson Primary School continues to welcome contributions towards supporting the school’s operation and function more generally e.g Parent communication tools and school building enhancements.

Refunds

Parent requests for refunds are subject to the discretion of the school and made on a case by case basis. Refunds will be provided where the school deems it reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department’s Parent Payment Policy and Guidance, Financial Help for Families Policy and other relevant information.

PARENT PAYMENTS POLICY OVERVIEW



FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.

PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.